



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE BOARD MEETING

TUESDAY, OCTOBER 23, 2012

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, October 23, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Fera.

2. Roll Call

Chairperson Burtnik noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Vincent Atallah	✓		
Michael Blair	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of October 23, 2012, as presented.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Board Meetings

5.1 September 25, 2012

Moved by Trustee Burkholder

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of September 25, 2012, as presented.

CARRIED

5.2 October 9, 2012

Moved by Trustee Burkholder

Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of October 9, 2012, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program - Father Hennepin Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Mark Lefebvre, Superintendent of Education introduced Marcel Jacques, Principal of Father Hennepin Catholic Elementary School.

Principal Jacques with the assistance of students and staff showcased Father Hennepin School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Jacques, the staff and students for their presentation.

2. Unapproved Minutes of the Committee of the Whole Meeting of October 9, 2012 and Consideration of Recommendations

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of October 9, 2012, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of October 9, 2012:

2.1 Approval of Policies

2.1.1 Assignment of Principals and Vice-Principals Policy (202.1)

Moved by Trustee Fera

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Assignment of Principals and Vice-Principals Policy (202.1), as presented.

CARRIED

2.1.2 Attendance Areas Policy (301.3)

Moved by Trustee Charbonneau

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Attendance Areas Policy (301.3), as presented.

CARRIED

3. Approved Minutes of the Special Education Advisory Committee Meeting of September 5, 2012

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of September 5, 2012, as presented for information.

CARRIED

4. Financial Statements for the Year 2011-2012

Larry Reich, Superintendent of Business & Financial Services, presented the Financial Statements for the Year 2011-2012, along with a detailed breakdown of the revenues and expenditures.

Superintendent Reich explained to Trustees that due to uncontrollable or unforeseen changes in expenditures, the Financial Statements resulted in a deficit of \$1,183,129.

Moved by Trustee Fera

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Report on the Financial Statements for the Year 2011-2012, as presented.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

1.1 St. Elizabeth Catholic Elementary School Grade 8 Class Letter

Director Crocco presented the St. Elizabeth Catholic Elementary School Grade 8 Class Letter regarding “We Day”.

2. Report on Trustee Conferences Attended

2.1 OCSTA Regional Meeting

Chairperson Burtnik and Trustee Burkholder provided information on the OCSTA Regional Meeting attended by Chairperson Burtnik, Trustee Burkholder and Trustee Sicoli ON October 10, 2012.

2.2 OSTA Fall General Meeting

Student Trustee Vincent Atallah informed Trustees that he along with Student Trustee Blair will be attending the OSTA Fall General Meeting being held October 25 – 27, 2012 in Toronto.

3. General Discussion to Plan for Future Action

Director Crocco updated Trustees on the following items:

- Mario Ciccarelli, Superintendent of Education, and Scott Whitwell, Controller of Facilities Services are working on a Demographic and School Utilization Report for the January 2013 Board Meeting.
- The Board is currently waiting for information from the Ministry of Education regarding Capital Funding for St. James Catholic Elementary School, Our Lady of Mount Carmel Catholic Elementary School and Lakeshore Catholic High School.
- In accordance with Board approved System Priorities for 2012-2013, Senior Staff will present a report on French Immersion at the November Committee of the Whole Meeting, outlining the proposed French Immersion Program. An information report will be presented at the January Board Meeting, for potential implementation for February registration.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – October 9, 2012

Director Crocco presented the Spotlight on Niagara Catholic – October 9, 2012 issue for Trustees’ information.

4.2 Calendar of Events – November 2012

Director Crocco presented the Calendar of Events – November 2012 for Trustees’ information

4.3 Pilgrimage Sunday – October 28, 2012

Director Crocco informed Trustees that as part of Mission Sunday, all secondary schools made announcements following masses regarding the Pilgrimage Walk.

Bishop Bergie has asked all Priests to include a Prayer of the Faithful for those participating in the Walk

Senior Staff members will be walking along with Trustees and Alumni.

4.4 Niagara Catholic Parent Involvement Committee Conference – November 3, 2012

Director Crocco presented information on the Niagara Catholic Parent Involvement Committee Conference taking place November 3, 2012 at 8:45 a.m. at Notre Dame College School.

Trustees were asked to confirm their attendance with Sherry Morena, Administrative Assistant, Corporate Services & Communications.

5. Open Question Period

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:15 p.m. and reconvened at 11:20 p.m.

NOTE: Trustee Fera and Superintendent Reich left the meeting at 9:30 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of October 23, 2012.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of September 25, 2012, as presented.

CARRIED (Item F1)

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of October 9, 2012, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Charbonneau

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.2 of the In Camera Agenda.

CARRIED (Item F4.2)

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of September 25, 2012, as presented.

CARRIED (Item F5.1)

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting October 9, 2012, as presented.

CARRIED (Item F5.2)

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of October 9, 2012, as presented.

CARRIED (Item F6)

Moved by Trustee MacNeil

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board received the approved Minutes of the Audit Committee Meeting (In Camera) of June 22, 2012, as presented.

CARRIED (Item F7)

The following motion was passed at 11:00 p.m.

Moved by Trustee MacNeil

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board approve that the Board Meeting be extended by fifteen (15) minutes.

CARRIED

The following motion was passed at 11:15 p.m.

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve that the Board Meeting be extended by fifteen (15) minutes.

CARRIED

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the October 23, 2012 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 11:20 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **October 23rd, 2012.**

Approved on the **27th** day of November **2012.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer